**Jumping Beans Greenhithe**

**Greenhithe Community Centre**

**Alexander Road**

**Greenhithe**

**Kent DA9 9HH**

**07531 764001**

[**www.jumpingbeanspreschool.co.uk**](http://www.jumpingbeanspreschool.co.uk) **or email** [**barrass.a@sky.com**](mailto:barrass.a@sky.com)



**PARENTAL CONTRACT**

**FUNDING ENTITLEMENT**

Jumping Beans Pre-school Ltd is registered to take children from 2 to 5 years old**.**

Every child from the first term after their third birthday is entitled to the Governments Free Early Education of **15** hours per week up to 38 weeks per year. This is up to a maximum of 570 hours per year and taken as blocks of 3-hours from our eight weekly sessions on offer and in respect of availability.

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| --- | --- |
| **A child born between;** | **Will be eligible to claim the free entitlement in Kent for two years from:** |
| 1 April – 31ST Aug  (inclusive) | The start of **Term 1** following their THIRD birthday (after summer holiday) until statutory school age |
| 1 Sept – 31st Dec  (inclusive) | The start of **Term 3** following their THIRD birthday (after Christmas /New year holiday) until statutory school age |
| 1 Jan – 31st Mar  (inclusive) | The start of **Term 5** following their THIRD birthday (after April Holiday ) until statutory school age |

Free Early Education hours do not incur any payment for the 15 hours of education, but you will need to complete and sign the Government Funding forms during ‘head count week’ and your supervisor will advise you of this near the time. There may be the opportunity for your child to undertake extra sessions as per the Governments 30- hour childcare scheme. You will need to go on the Government Website ‘Childcare Choices’ to see if you are eligible. If this applies to you then please apply for your code and inform us as soon as possible.

We are part of the KCC Free for Two scheme, which may entitle your 2- year old child to 15 hours Free Early Education if you meet specific criteria you can enquire online at ‘Childcare Choices’ or visit your local children’s centre. You can also purchase extra sessions over your 15-hours if you so wish.

There will be an additional charge outside of the education perimeter for hygiene and refreshment resources for **all** children at Jumping Beans. This equates to £25.00 per term.

**Placement Deposit**

When accepting places at Jumping Beans Pre-School Ltd, a payment of a non-refundable \*£20.00 registration fee towards resources is required this will go towards a Jumping Beans Book bag and book.

**Fee’s**

Our daily fee is £20.00 per 3- hour session. Fees can be paid per session, weekly or termly an invoice will be produced for the full cost of the term, if you so wish to pay this way. We accept cash or cheque. Fees are still payable if your child is absent due to sickness or if your child takes a holiday. We do not charge for bank holidays or unplanned closure due to unforeseen circumstances.

\*this is an optional voluntary contribution for children accessing their FEE hours only.

**LATE PAYMENT OF FEES**

**If no payment has been received after TWO weeks from date of invoice, your child could be at risk of losing their place. Your child will not be allowed to attend until payment has been received. Fees will continue to incur during child’s absence. Immediate payment is required to limit disruption to your child. If fees are still outstanding and we have not received any communication from you regarding payment, your child’s place will be withdrawn and may not be kept open. \* We will then have no alternative, we will take legal action to obtain ALL outstanding fees due to us, which will include 2 weeks’ notice paid fee.**

Please note that if your child is on Free Early Years Education funding, they will still be able to access their funded hours. However, non- funded additional hours will be withdrawn from your child until arrears have been paid in full. If you decide to withdraw your child’s place and funding has been claimed during headcount week we will not transfer funding to a new setting.

We appreciate that there will be times when you are unavoidably late collecting your child, and, in these circumstances, we do have to cover the cost of staffing. Therefore, we charge a fee of £5.00 for every 15 minutes or part thereof. If it is a consistent pattern of behaviour, then the fee will rise to a £10 charge.

**By accepting a placement at Jumping Beans Pre-School Ltd, I agree to the terms and conditions of the pre-school including your policies and procedures which govern the setting.**

**I have also been given and read the settings Privacy Notice and understand the information given is that which is required for valid, clear and unambiguous use in the Pre-School for the best interest of my child and family. I also understand I have the right to withdraw/refuse my consent for any information I do not wish to share which is not legally required within the setting.**

**I have read and understood the financial agreement in this contract in regards of fee’s and funding payments.**

**I understand that I must give two weeks written notice to withdraw from Jumping Beans with paid notice. If you have transferred your funding to a new setting but have attended with us before moving you will be liable to pay for any sessions that you have attended along with the two weeks paid notice.**

**By signing below, I confirm that I agree to be bound by these documents.**

**Parent/Carer Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Parent/Carer Print Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Child Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Manager/Supervisor: ­­­­­­­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**(This section to be signed by all parties to be a contractual agreement)**

**Birth Certificate seen – Yes/No Passport No: see – Yes/No Red NHS Book seen -Yes/No**

**No: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ No: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Witness Initials \_\_\_\_\_\_**

**\*£20 Deposit Paid Yes/No Book Bag Received Yes/No It is your responsibility to inform the pre –school of any changes to your home telephone, mobile numbers or address. It is crucial we have an obtainable number for you at all times**\*This is an optional voluntary contribution for children accessing their Free Early Education Funding hours only -.Reg Eng & Wales. Reg no. 8003470. Reg office 46 WARREN RD WILMINGTON KENT DA1 1PL 04/2016